



## Certificate Collection Request

*For the attention of the Exams Office:*

Candidate Name: \_\_\_\_\_

Year of final exam: \_\_\_\_\_

I authorise the person named below to collect my \*GCSE / GCE certificates on my behalf:

\* Delete as appropriate

Name of Person collecting certificates: \_\_\_\_\_

Candidate Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The authorised person must hand this form in to collect the certificates.

Please note that certificates that are not collected within 12 months of being awarded will be destroyed in line with awarding body guidelines.