



## HECKMONDWIKE GRAMMAR SIXTH FORM

### To create an account if your school is not using the Get Into website:

- Visit [get-into.co.uk](https://www.get-into.co.uk)
- Select 'Sign in'
- Select 'Register New User'
- Choose 'out of area or not listed'
- Select 'Create New account'
- Complete the personal details section and click create account
- You will receive an email to verify your account. This will provide a username and password for you. This is only active for 24 hours.

### To complete your application:

- Visit [get-into.co.uk](https://www.get-into.co.uk)
- Select 'Sign in'
- Enter your username and password
- Click on 'My profile template' and complete all the sections on the form
- Click 'Courses' on the ribbon at the top of the screen
- Choose search by provider and select HGS from the list
- Click on the subjects you wish to study and select add to favourites. Do this for all the subjects you are choosing.
- Click on My account
- Click 'My applications' and choose 'Start New application'
- Choose 'Course Choices'. The list of subjects you added to favourites should appear.
- Click add course for each of the courses
- Answer the further questions about why you have chosen the course

Once you have completed all the sections of the form, you can submit your application.

For further help see the Help and Guidance section <https://www.get-into.co.uk/advice/>

If the application form is not loading correctly or you have problems with the website, please use the "Get in Touch" feature on the site <https://www.get-into.co.uk/get-in-touch/>

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