



HECKMONDWIKE GRAMMAR SCHOOL

DWR/LMS

16 November 2022

Dear Parent/Carer

Your child has been selected to represent their House at the Swimming Gala. Please see details below that have been shared with your child, regarding the event and important information required to enable your child to take part.

House Swimming Gala – Thursday 1 December 2022

Venue:

- Dewsbury Sports Centre,
- Longcauseway Street,
- WF12 8EN.

Arrival:

- Staff will be at the venue from 7.30am. Please ensure you arrive by 8.40am.
- Please wear full school uniform and your I.D badges. You must bring your books / equipment for lessons 4 and 5.
- If arriving by car, there is a drop off point in front of the sports centre main entrance accessed via Longcauseway Street from the retail park at the rear of the centre.
- If arriving by bus, Dewsbury bus station is opposite the centre. Please use the pedestrian crossing points.
- Upon arrival, please meet House staff in the reception area and register.
- If you are late, please go to the changing rooms and then register with House staff poolside.
- If you are ill on the day and are unable to attend, please contact the school attendance office on 01924 402202.

NOTE – You are responsible for making your own travel arrangements for getting to the pool for 8.40 am

Changing / kit

- Once registered, please go to your allocated changing areas. Please bring swimwear and a towel, swimming goggles and caps are recommended. Lockers and available (£1). Ensure you retain your locker key wrist band. Bags and belongings must be stored in a locker and not brought poolside.
- When you have completed all your events, please get changed and sit in the spectator gallery.

Heckmondwike Grammar School, High Street, Heckmondwike, West Yorkshire, WF16 0AH
Tel: 01924 402202 | Fax: 01924 418318 | Email: office@heckgrammar.co.uk | www.heckgrammar.co.uk
Headteacher: Mr P Roberts

Heckmondwike Grammar School Academy Trust is a charitable company limited by guarantee, registered in England and Wales with company number 07348329. Registered office address as above.

Dewsbury sports centre rules:

- No eating or drinking poolside (Plastic or metal water bottles are permitted)
- No outdoors shoes to be worn poolside
- **No mobile phones or electronic devices permitted to be used poolside or in the spectator area.**
- No spectators permitted in any area of the venue (Heckmondwike Grammar school have sole use of the venue)

Transport back to school

- Transport back to school via coach departing at 12.00 midday.
- Please remain in the spectator gallery until instructed to make your way to your allocated coach by a member of HGS staff.
- On the coaches, please sit in the rear seats of the coach first. Seatbelts must be worn at all times. No eating or drinking. Upon arrival at school, do not exit the coach until told to do so by a member of staff.

NOTE – ALL competitors in Years 7-13 are expected to attend lessons 4 and 5 on Thursday afternoon and should return to school by coach.

Emergency procedures:

- There will be a fire alarm test at the venue at 8.45am. If the alarm sounds at any other time during the event, remain seated and follow the instructions issued by Dewsbury sports centre staff.
- On the coaches, in the event of a traffic accident or breakdown, remain seated and follow the instructions from the driver and HGS staff.
- If you need to contact your child during the event, please ring main school reception on 01924 402202.

Medical issues:

- If your child suffers from Asthma, please ensure they bring their inhalers with them. Any medical issues or illness during the event should be reported to House staff.

Consent:

- It is essential that Parents / Carers complete the online form accessed by clicking [here](#). Failure to do so by the deadline set of Friday 25 November will result in your child not being able to participate in the event.

Swimming ability:

- It is **essential** that your child is a competent swimmer and has the prior experience of and the ability to swim 30 metres without a floatation device. **Please indicate this on the form.**

If you have any questions about the event, please contact Mr Walker via email dwalker@heckgrammar.co.uk or via phone 01924 402202.

Regards
House Staff