



**HECKMONDWIKE**  
GRAMMAR SCHOOL

JCB/LMS

10 November 2022

Dear Parent/Carer

I am delighted to inform you that every student in Year 10 will have the opportunity of taking part in a Work Experience placement from 5 - 9 June 2023. This opportunity reflects the priorities we place on developing students' understanding of the world of work and this experience will be invaluable to them when applying for jobs, placements or university places later in their career.

We will be contacting you very soon with details regarding how students will take part in Work Experience, which includes information assemblies from the Careers team in school, virtual parent information evenings and direct support from the Careers Advisors.

We believe that students and their parents are best placed to identify the most suitable placement for them, and we will support you in this process at every stage. A limited number of places are available for those students unable to source their own. We will also be approaching you to see if your place of work is able to offer a work experience placement for one of our students.

Please keep an eye out for further communications from us in the coming weeks, which will contain all the information you need, including the contact details of the Careers Advisors and important deadline dates to keep the process moving.

In the meantime, please be thinking about a suitable work experience placement to get the process underway.

Yours faithfully

**Mr J. Barnett**  
Assistant Headteacher