



JAL/LMS

14 December 2022

Dear Parent/Carer,

Following the recent Sixth Form Taster Day, I would like to invite all Year 11 students and their parents to attend an individual consultation meeting with a senior member of staff. The purpose of the consultation is two-fold.

Firstly, to review progress towards meeting their GCSE targets and

Secondly, to discuss progression into our Sixth Form

During the consultation meeting, the school will confirm the details surrounding the offer of a place in our sixth form. Typically we would expect a minimum of 5 GCSE passes, including English Language and Mathematics at grade 5 or above, and three other subjects at grade 6 or above (in subjects relevant to the A level courses chosen).

Once the offer of a place has been accepted, the school will do everything in its power to ensure that the subjects chosen will be available in September. Once the timetabling process has started it may not be possible to accommodate certain combinations of subjects should a student subsequently decide to change their A-level options.

Consultations have been arranged over a three-week period the first evening being Tuesday 17 January and are scheduled between 4:00 pm and 8:00 pm. The appointment should last no longer than 15 minutes and refreshments will be available during this time. **You will be required to book only one appointment.**

Appointments should be booked using the school's parents evening booking system. This will allow you to choose one appointment with a member of Staff during the consultation period. Please note that all staffing is subject to change and appointments may be changed to a different member of the team. Once the appointment has been booked you will receive an email confirming the time and date.

Please visit <https://heckmondwikegrammar.parentseveningsystem.co.uk> and sign in as required to book your appointment.

Appointments can be made from 18.00 pm on Wednesday 14 December and the window will close on Tuesday 1 February at 18:00 pm.

Heckmondwike Grammar School, High Street, Heckmondwike, West Yorkshire, WF16 0AH  
Tel: 01924 402202 | Fax: 01924 418318 | Email: [office@heckgrammar.co.uk](mailto:office@heckgrammar.co.uk) | [www.heckgrammar.co.uk](http://www.heckgrammar.co.uk)  
Headteacher: Mr P Roberts

Heckmondwike Grammar School Academy Trust is a charitable company limited by guarantee, registered in England and Wales with company number 07348329. Registered office address as above.

If you do not have access to the internet, please contact the school on 01924 402202 who will be happy to add appointments on your behalf.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'J Longridge', written in a cursive style.

Mr J Longridge

Assistant Headteacher - Post 16