



HECKMONDWIKE GRAMMAR SCHOOL

Full Governing Body Minutes

Time & Date:	5.00pm - Thursday 30 th March
Venue:	In school
Governors Present:	Michele Brooke (MB) Derek Cross (DC) - Chair Sue Doubell (SD) David Hall (DH) Sarah Hancock (SH) Mohammed Hans (MH) – virtually until 6.00pm Jonathan Hodgeson (JH) - Vice Chair Matthew Pinder - (MP) Lalit Suryawabshi - (LS) Mark Tweedle - (MT) Keith Wilson (KW) – virtually until 6.00pm Peter Roberts (PDR) - Headteacher
Non-Voting Attendees:	Natalie James (NJJ) - Finance Director/Company Secretary Richard Tipler (RGT) - Deputy Headteacher Jody Dunn (JDN) - Clerk to Governors
Meeting Quorate:	Yes

1. Welcome & Apologies

DC opened the meeting and welcomed the two new parent governors, Michele Brooke and Lalit Suryawabshi, to their first meeting. Everyone introduced themselves.

2. Declarations of interests - none

3. Minutes of previous meeting and matters arising

Governors agreed the minutes were a true record of the meeting. DC addressed each of the actions from the meeting, He noted that action point one was delayed due to the large item on tonight's agenda. A discussion was had and governors agreed they would like to see the literacy executive summary to be presented at the next meeting. JDN to organise for the literacy lead, Cecile Geneviève to attend. DC noted that action point 2 was complete. He confirmed he and Peter had discussed this and had agreed there was no need to appoint a well-being link governor. Governors discussed this further, clarifying what the role would be

and pointing out that the board sees an overview of staff-wellbeing at meetings and in the staff survey results, etc. All were in agreement it was not needed.

MP asked if the link governor information and any special committee memberships could be added to Governorhub. JDN agreed she would do this.

4. Review of sub-committee meetings/minutes

F&R – JH gave an overview of what was discussed at the recent F&R meeting. He confirmed that the meeting was fully attended and that some good discussions were had. NJJ gave a brief catering update following developments since the meeting.

On the back of the risk register update, LS asked about cyber-attacks and what we do to prevent them. A discussion was had around this and RGT assured that our IT team are doing a great job to ensure this doesn't happen but confirmed if we were to be 'attacked', he feels assured it would little impact on us and that data could be reinstalled in 24 hours.

Further discussion was had around our networks, hard drives etc.

C&S - KW ran through meeting minutes and updated governors on what was covered at the meeting. He confirmed it was great to hear from Deputy Head, Nicky Thomas, and see the great work she is doing in terms of quality of education.

5. Executive summaries

PDR confirmed he would take all summaries as read and open to questions. Before doing so, he brought governors attention to the safeguarding summary and pointed out some key information. Triggered by governor questions, robust discussions were then had around the careers team and the upcoming work experience for years 10 and 12, the number of year 13 students receiving detentions, the sixth form, mock exams and interventions. Again governors noted they much prefer this information being presented in this way and provides a good snapshot of the situation in each area.

6. MAT Update

Following discussions at previous meetings regarding the possibility of forming a MAT, PDR updated governors on our current position and the possible options available to HGS. He confirmed that the government white paper informing that all schools should become part of a MAT by 2030 had now been removed. PDR gave a presentation providing key information about each of the three options and asked for governors to really consider each one.

Robust discussions were had around each of the options, with governors asking for clarification around certain points and lots of pertinent questions. The discussion led to governors narrowing the three options down to two. DC brought the discussion to a close and asked the present governors to take a vote; MH, KW, and DH had already left the meeting.



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All but one governor (8-1) voted not to pursue forming a MAT at this point. A second vote was then carried out on whether or not to support the continued collaboration with other schools. This would be an informal arrangement, pursuing a “try before you buy” approach. In time, there may be consideration given to a possible MAT at some future date. There was a unanimous agreement for PDR to pursue further collaboration opportunities.

Governors agreed that the main priority for HGS right now was to regain an outstanding Ofsted status.

7. AOB

Uniform update – RGT informed governors that we are almost ready to launch our pre-loved uniform shop. We plan to run this online via the school website and set up stalls in school at parent evenings etc. Our three uniform suppliers are aware of the newly sourced cheaper blazer.

We are will be needing an Admissions Panel to review this year’s appeals for some time in May. JDN will organise via Governorhub.

8. Meeting Review

JDN ran through the questions of the meeting review. No issues were raised.

Closed at 7.30.

Actions		Who
1.	Organise for the literacy lead, Cecile Geneviève to attend the next meeting to present her executive summary	JDN
2.	Add the link governor information and any special committee memberships to Governorhub	JDN

Governance Requirement: Minutes signed as true and accurate record of the meeting.

Signature:

Derek Cross
Chair of Governors