



HECKMONDWIKE GRAMMAR SCHOOL

09 November 2023

Dear Parent/Carer,

Trip to Paris-France- 17-20 May 2024

We contacted you a few weeks ago to inform you of our intention to organise a visit to Paris from the 17 to 20 May 2024, for Year 9 and Year 12 students currently studying French. We are pleased to confirm that we have received sufficient interest for the trip to go ahead.

The trip is being organised with the help of the travel company NST, which is registered with ABTA and ATOL.

We will be travelling by executive coach and either ferry or Eurotunnel. We will be departing early on Friday 17 May and will return late Monday 20 May.

Our provisional itinerary includes the following activities:

- A visit to the Louvre museum
- A visit to the Tuilleries Gardens
- A opportunity to see the Eiffel Tower
- A boat trip on the river Seine
- A walk alongside the Champs-Élysées
- A visit to the Arc de Triomphe
- A walk through the Montmartre area
- A climb up the Montparnasse tower

Please note that, at this stage, the itinerary is provisional and subject to change.

The cost of the Trip is £580; this includes:

- All travel from school to our hotel and return
- Half-board accommodation for 3 nights
- Pack up lunches whilst in Paris
- All entrance fees
- Comprehensive insurance cover

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Heckmondwike Grammar School Academy Trust is a charitable company limited by guarantee, registered in England and Wales with company number 07348329. Registered office address as above.

The cost does not include meals en route or spending money.

By enrolling your child onto the trip, you agree to pay both the deposit and all future instalments in line with the payment deadlines.

Unfortunately, our Risk Protection Assurance policy will not offer cover if a student is unable to attend due to having a positive Covid test, hence in such circumstances no refunds would be available.

Please note that in exceptional circumstances, the Tour Operator reserves the right to add surcharges (e.g. currency surcharge in case the value of the Pound drops significantly against the Euro) which could slightly increase the cost.

You will be expected to pay a non-refundable deposit of £95 immediately (by Tuesday 14 November 2023), followed by two further payments to be received on the following dates:

1st Instalment of £95 is due - Friday 19 January 2024

2nd Instalment of £390 is due - Friday 1 March 2024

The total cost of the trip is to be paid on ParentPay. When you make deposit payment via ParentPay you will be prompted to provide parental consent for your child to attend this trip and you will also be asked to input your contact /medical details directly into a confidential section of ParentPay.

Places are limited to 40 but please note that we do not operate a 'first come first served' policy – if more than 40 students express an interest in the trip, then 40 places will be selected based on the criteria as set out in our Educational Visits Protocol which is on our website. Any unsuccessful students will be placed on a waiting list.

Please note that this visit falls under the Governors' Policy for charges and remissions. For information about how we request payments for trips and visits and to ensure no students are excluded due to financial hardship, please see the policy by following this link:

[Charging and Remissions](#)

Important information regarding travel documents:

All students will be expected to travel using their own passport and passports will need to be valid for a period of at least **6 months** after the return date of the trip. Passports should also be no older than 10 years.

If your child has a passport issued by a country whose citizens normally require a visa to travel to France (e.g. China, India, etc...), please contact me as soon as possible, so that I can explain the procedure to follow.

ETIAS:

From 2024, the European Union is planning to introduce its new European Travel Information and Authorisation System (ETIAS). All British citizens wishing to travel to the EU, including

those under the age of 18, will be required to apply for an ETIAS, which will be valid for 3 years, or until your child's passport expires, whichever comes first.

We understand that applications for children will be free.

At this stage, we do not know the exact date when the ETIAS will be introduced, and the EU is not yet accepting applications. However, should you wish to know more, please follow this link: https://travel-europe.europa.eu/etias_en

European Health Insurance Card (EHIC) and Global Health Insurance Card (GHIC):

These documents, although not compulsory, are free and highly recommended. Should your child require medical treatment during the trip, they will avoid us having to pay medical fees upfront whilst waiting for a refund from our insurance company.

If your child applied for an EHIC card in his/her name when Britain was still part of the EU, the card will be valid until the expiry date. Otherwise, you can now apply for a GHIC cards. Applications can be made on the NHS website: [free global health insurance card](#)

When paying your deposit on ParentPay, you will be required to add your child's EHIC or GHIC number. If you do not have one yet, simply write 'I do not have one'.

Please do not hesitate to contact me at cgennevieve@heckgrammar.co.uk if you have any queries.

Yours faithfully,



Miss C Genneviève

Subject Leader, Modern Foreign Languages Department