



## HECKMONDWIKE GRAMMAR SCHOOL

SAT/JDN

2 February 2024

Dear Parent/Carer

Last term I spoke to all students in assemblies to mark national Anti-Bullying Week and stressed the importance of reporting instances of bullying in order that this type of behaviour can be challenged effectively in school.

In those assemblies, I clarified our school definition of bullying as contained in our Anti-Bullying Policy which is; **“behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally.”**

We are fortunate that bullying in our school is rare, but we recognise that we have a duty nonetheless to record all bullying incidents, our actions taken following an incident and the outcome, and to review whether the action taken has been effective.

In order to improve our practice, during the week commencing 5 February and termly thereafter we intend to ask all students to complete an electronic Anti-Bullying Survey. It will only take a few minutes to complete, and following the survey, each student who reports a bullying incident will be spoken to privately by a member of staff in order to enable us to take action which will make each student feel safer.

Students can, of course, report bullying to any member of staff at any time. We are also in the process of adding a 'Report a Concern' button to the 'Students' section of our school website. This survey will enable us to offer another means by which students can privately report instances of bullying, and it will enable us to regularly review the effectiveness of our actions. Where we need to make contact with parents or carers as a result of the survey, we will do.

I would be most grateful for parental support in encouraging students to complete the survey honestly and sincerely in order that we can use the findings to make our school an even safer environment for all our students.

Yours faithfully,

Simon Taylor  
Assistant Headteacher