

19 November 2024

Dear Parent / Carer

## Year 13 Prom - Thursday 26 June 2025

I am writing to inform you that the Year 13 prom is arranged for Thursday 26 June 2025 and the chosen venue is The Hilton Hotel, Leeds.

The estimated cost is £40-45 per ticket, which will include a street food buffet menu, disco and DJ. To secure the venue, a deposit of £10 is required by Friday 29 November 2024 via Parent Pay. If you have any issues accessing your Parent Pay account, please contact finance (finance@heckgrammar.co.uk).

In January, a consent/commitment to pay letter will be emailed to you. At this point, if your child no longer wishes to attend, the £10 deposit will be refunded. Once we have confirmed the attendee numbers with the venue and paid the deposit to them, all student deposits will be non-refundable and the full balance will be due for payment. The remaining balance will be due for payment around April 2025.

Further information will be made available to you in due course

Your faithfully

Mr Longridge Assistant Headteacher – Post 16