



HECKMONDWIKE GRAMMAR SCHOOL

MLJ/LMS

22 April 2025

Dear Parent/Carer

Year 12 University Open Day Trip to Leeds University – Friday 13 June

We have arranged for our Year 12 students to have the opportunity to travel to Leeds University to attend their Open Day. There are several sessions that students will sign up for and attend including university life and top tips, subject talks, drop-in sessions, taster lectures and tours of key parts of the university. The aim is to help your child develop an understanding of university life and to support them in deciding if this is the route they would like to follow. We would highly recommend that your child attends this Open Day, **even if** they do not want to attend Leeds as an institution or do not currently want to attend university.

We feel by students opening themselves up to a range of Post 18 experiences it will help provide them with the facts before deciding on their preferred route after leaving Heckmondwike Grammar School Sixth Form. To find out more what your child will be doing on the trip, please visit the website below and look at what 2023 had to offer:

<https://www.leeds.ac.uk/undergraduate-open-days/doc/whats-on-open-days-2198-UGOD2023-Guide-v1.pdf>

Registering for the morning

The visit is on Friday 13 June. As part of developing independence skills students will be expected to make their own way to and from Leeds University. Students will be expected to meet Mr Longridge between **8.30 to 9.00** at the main entrance near the Michael Sadler Building, Leeds University, Woodhouse Leeds. LS2 9JT to register (number 78 on the map) to register their attendance with the school. They will then register their attendance with the university. From here they will be dismissed to attend the activities they signed up for. Students need to make sure they give themselves enough time to register here and get to their first activity they have signed up for.

Registering for the afternoon

Once the students have been registered in the morning teaching staff will go to the teacher's lounge (**room 1.16 in the Parkinson Building-** number 60 on the map) and there will be somebody based there all day for support.

Heckmondwike Grammar School, High Street, Heckmondwike, West Yorkshire, WF16 0AH
Tel: 01924 402202 | Fax: 01924 418318 | Email: office@heckgrammar.co.uk | www.heckgrammar.co.uk
Headteacher: Mr P Roberts

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Students are expected to go to the teacher's lounge between **12pm – 2pm** to register their attendance for the afternoon in line with legal requirements. From here students will be released to attend their afternoon activities and then make their own way home. Students who do not register in the afternoon will be classed as being truant. This will lead to consequences for the student upon their return to school.

[13114 UoL Campus Map 2023 WEB lr.pdf](#)

Students will be given the opportunity to explore Leeds University and the environs without a teacher being present (as they will each want to see different things on the day). Students will be expected to stay in groups of a minimum of three. If parents wish to accompany their child this is possible, however you must sign up with Leeds University independently. May I take this opportunity remind parents that students are expected to display the very highest standards of behaviour and courtesy.

Students should bring a packed lunch and a bottle of water – along with any routine medication which they usually carry, for example inhalers. Alternatively, there will be opportunities to buy food around Leeds University. If your child is eligible for Free School Meals a packed lunch can be provided, please email finance@heckgrammar.co.uk for further details.

Once students have signed up for attending via parent pay and Leeds have opened the sessions for booking, they will be able to sign up with Leeds University for sessions they would like to attend throughout the day. I have attached an example of what is available for you to look at. Students will need to book these early to avoid disappointment. The deadline for signing up with Parentpay is **Friday 9 May**. Students will receive an email informing them of when they can book sessions with Leeds.

The contact telephone number on the day will be **07714387810**.

If you have any further questions, please contact me at school mjervis@heckgrammar.co.uk

Yours faithfully,



M Jervis
Teacher of Business and Progression Leader