



HECKMONDWIKE GRAMMAR SCHOOL

RGT/JDN

23 April 2025

Dear Year 13 Students, Parents & Carers,

I am writing to you regarding the summer examinations in May & June 2025. Students will have already received their skeleton timetable of when their examinations will take place to allow them to plan their revision in the coming weeks. A more detailed timetable, including seat numbers, will be sent out closer to the time. When we send out the timetables, we will also include a document called "External Examination Information for Candidates," and it is vitally important that all students read and understand its contents.

Contingency Days

Each year, the Joint Council for Qualifications (JCQ) designates several days on which they can reschedule examinations should the need arise. On these days, students need to be available for any exam if it is rescheduled. While it is rare for these days to be used, it is important to note that if an exam is rescheduled for these times, students must attend; otherwise, they will score zero for the exam. These days and times are as follows:

- Wednesday, 11 June 2025 (PM)
- Wednesday, 25 June 2025 (Full Day)

Y13 Study Leave

The final full day in school for most Year 13 students will be Friday, 9 May. This is a day of celebration, and further details will be communicated closer to the time.

Following this day, when the exams begin on Monday, 12 May, most students will only be required to attend school for their examinations. This will mark the start of their study leave. However, teaching staff will be available in school should students require extra support before their exams. There will be a small number of students who will benefit from further close support from school and therefore will be required to attend every day. This will be communicated at the appropriate time.

During study leave, there will be three possible scenarios for examinations:

- **Morning Exam Only:** Students need to arrive at school at the usual time through the usual student entrance at the corner gate and wait in the SCR. Once the exam is completed, they

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will be free to leave the premises via the corner gate as usual. If they wish to study in school, they can use the ILA in the JCC, but they must ensure they sign in at the JCC.

- **Afternoon Exam Only:** Students need to arrive at school at 1:00 PM and wait in the SCR. If they are only able to arrive at school in the morning due to transportation issues, they must use the ILA in the JCC and ensure they sign in at the JCC.
- **Morning and Afternoon Exam:** Students need to arrive at school at the usual time through the usual student entrance at the corner gate and wait in the room next to the SCR. Once the morning exam is completed, they can either leave the site or use the ILA in the JCC, ensuring they have signed in at the JCC. They will then need to arrive back at the SCR at 1:00 PM.

For all exams, students must bring their lanyard with them for official identification purposes.

Results Days

Exam results will be released on Thursday, 14 August, at 8:00 AM. Students and parents are invited into school to collect their results from this time. In addition to the usual celebrations that occur on this day, there will be UCAS support available for those students who require it.

May I take this opportunity to wish all our students the very best of luck for their exams. I know they will work hard for them.

Yours faithfully,



Mr Richard Tipler

Deputy Headteacher