

Heckmondwike Grammar School

Policy: Admissions Policy Sixth Form 2026 Entry

Status: Statutory

Last revision by: J Longridge

Date of last revision: July 2025

Open view on website: External/Internal

Approved by:	Governing Body
Approval date:	October 2025
Date of next review:	June 2026

Action	Date	By whom
On secure website	October 2025	DJN
On public website (if applicable)	October 2025	JDN
In review schedule	June 2026	JAL

ADMISSION POLICY FOR HECKMONDWIKE GRAMMAR SCHOOL SIXTH FORM **(Entry 2026)**

Section 1 - General Principles

At Heckmondwike we offer a range of high-quality academic qualifications, each of which requires certain minimum grades at GCSE. Our policy is to ensure that all students accepted into the Sixth Form are placed on appropriate courses where they are likely to succeed because we believe this is in the best interests of the student.

All students in Year 11 currently at HGS are automatically considered for places in the Sixth Form and will be allocated a meeting with a senior member of staff to discuss their A level choices. Student data linked to academic performance, attendance and behaviour will also be considered when offering conditional offers.

We will also accept applications from students wishing to transfer to Heckmondwike from another school.

Where applicants have a disability or learning difficulty we will endeavour to ensure that there is continuity of support and that they have equal access to the opportunities and experiences offered.

In all cases the same admission criteria will apply. We have a Published Admission Number (PAN) of 100 for external admissions. This is the minimum number which we will admit.

The closing date for applications is **9:00am 19th December 2025**.

Section 2 - Definitions and Details

Admission number Year 12

We might exceed the PAN if the preferred courses of study are not oversubscribed and the external applicant has met the relevant entry requirements.

Applications from external candidates should be made by **9:00am 19th December 2025** to enable us to plan courses effectively.

The school reserve the right to withdraw any subject if the number of students opting for the subject does not constitute a viable group size.

Academic requirements

For entry onto our A level courses we require a minimum of:

- Grade 5 in mathematics
- Grade 5 in English Language or English Literature
- Achieving at least 3 other GCSEs at grade 6 or above

Applied subjects at GCSE, BTEC qualifications (merit or higher) and OCR National qualifications will only count as 1 GCSE (If more than one of these is studied, only one will contribute to the minimum requirement).

In addition, some of our courses have subject specific entry requirements, details of which may be found on our website and in the sixth form prospectus. Any offer of a place in the Sixth Form will be conditional on achieving the minimum grade requirement for the subjects studied. We will be pleased to discuss any individual concerns about meeting these entry requirements.

Once an offer of a place has been made and accepted, any requests for subsequent subject changes will normally be deferred until after the GCSE results have been published and subject to availability of the courses.

In the event of students not meeting the entry requirements the school reserves the right to offer places to students on a case-by-case basis.

Section 3 - Oversubscription Criteria

There is no catchment area or geographical priority on applications.

In the event of the school or a course being oversubscribed, the following oversubscription criterion will be applied:

1. Overall performance at GCSE. In the event of the school or specific subjects being oversubscribed, students holding the highest grades will be given priority.

Section 4 - Right to appeal

If an application is refused there is a statutory right of appeal to the school's Independent Appeal Panel. Further details of the appeal procedure are available on the school website. Appeals may be lodged by either the parent or the student.

Section 5 - Prospectus Information

We require external candidates to make a formal application for the Sixth Form **9:00am 19th December 2025**. We are happy to offer guidance to students to ensure that all students make the most appropriate course choices.

We will try to offer any interested student who meets the requirements of a given course, the opportunity to study at our school if the application is submitted after this date. However, such applications may only be considered after those students who meet the application deadline.

Section 6 – Probationary Period

Please note that we operate a four-week probationary period following enrolment into our sixth form. During this time we retain the right to revoke our offer of a place if student behaviour, attitude or attendance do not meet our expectations or if we believe the terms of admittance into our sixth form have been falsified.

Section 7 – Subject Review Plan

Students may be placed on a Subject Review Plan during the enrolment process if:

The student has an average GCSE points score of 6.5 or lower, and they would like to study a combination of Chemistry, Mathematics, Physics, or Biology.

or,

The student has requested to study a subject that they have not studied before e.g. a student will be placed on a subject review if they have not previously studied Computing due to limitations in their previous school.

The Subject Review plan is designed to ensure that students are able to cope with the rigorous demands of these subjects. We will conduct a thorough review of each student's performance in these subjects following the baseline assessments in the first half term. This review aims to assess their progress and determine their suitability to continue studying these subjects at this level.

The subject review plan may also result in early intervention and support where necessary, ensuring that all students have the best possible chance of success. Students who show adequate progress will continue with their chosen subjects, while those who are struggling will be asked to reconsider their subject choices to better align with their strengths and academic goals.

Section 8 – Academic Review

Heckmondwike Grammar Sixth Form reserves the right to review a student's place on any chosen course where their level of engagement, effort, or commitment falls below the standards expected.

Students are required not only to attend and participate fully in lessons, but also to respond positively to any support or intervention offered. Where a student consistently fails to meet these expectations, or where their performance in assessments indicates that they are not making sufficient progress to succeed on the course, the Sixth Form may require the student to move to an alternative subject that is more suited to their abilities and effort or re-sit Year 12.

Our goal is to support all students in achieving their full potential, and this review process is a key part of that commitment.