



HECKMONDWIKE GRAMMAR SCHOOL

RNO/TCC

9 July 2026

Dear Parent/Carer,

GCSE History Trip to Berlin: Friday 28 May – Monday 31 May 2027

I am writing to provide further information regarding the GCSE History Trip to Berlin. Thank you for the prompt payment of the initial deposit, which has secured a place for your child. The dates of the trip are confirmed as **Friday 28 May – Monday 31 May 2027**. This covers 3 nights and 4 days.

The overall cost of the trip has been confirmed at **£950 per student**. This includes, per the School Governors' [Charging and Remissions Policy](#), airport transfers, flights, coach transport in Berlin, accommodation, excursions, half-board accommodation for 3 nights and standard travel insurance. Key activities planned on the visit include:

- 2-hour guided walking tour of Berlin
- Guided tour of the Sachsenhausen concentration camp
- Visit to the Jewish Museum
- Visit to the Deja Vu Museum
- Ascent of the Berlin TV tower
- Visit the the Reichstag Dome
- Visit to the Topography of Terror Museum
- Tour of Wannsee
- 4-day Berlin public transport passes
- Three evening meals in local restaurants.

As you have all paid a £290 deposit, you owe £660 which is to be paid in 2 instalments. A further interim payment is required by **Thursday 27 August 2026**. This payment, along with all further instalments, should be made via **ParentPay**. The final payment schedule is as below:

- 0900 on Thursday 27th August 2026 – Interim payment of £100
- 0900 on Thursday 15th January 2027 – Instalment of £200
- 0900 on Thursday 4th March 2027 - Instalment of £360

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Headteacher: Mr P Roberts

Heckmondwike Grammar School Academy Trust is a charitable company limited by guarantee, registered in England and Wales with company number 7348329.



Please note, as you paid the initial deposit and formally accepted your child's place on this visit, you have already committed to pay the full balance by the agreed deadlines. Should you decide that your child can no longer attend the trip, we will only refund any monies paid if a replacement student can be found. We will subtract the fees that may be required to change the passenger details with airline, and the hotel room configuration if a different gendered student takes the place, from these monies. If no replacement is found the balance will still be payable

School will not be responsible for any costs incurred if a student cannot travel due to passport/visa restrictions. It is therefore vital that you check this as any payments made will not be refundable in such circumstances, and indeed further payments to the full total may still be due. Please check if a visa is needed (which you will have to organise yourself) at the following website: [German Visa Passport Requirements for Germany 2026](#). Please be aware of the new regulations that means if you have an EU passport, a visa with a share code is required to return to the UK.

Please be aware that should you child be unable to attend the trip due to medical emergency then we would require official confirmation of this at the time. Furthermore, unfortunately, our Risk Protection Assurance policy will not offer cover if a student is unable to attend due to having a positive Covid test, hence in such circumstances no refunds would be available.

All payments should be made via **ParentPay**. When you make payment via ParentPay you will be prompted to provide parental consent for your child to attend this trip and you will also be asked to input your contact /medical details and passport information directly into a confidential section of ParentPay. It is imperative all these details are inputted accurately, especially the name of your child – you need to input the name of your child as it appears on the passport. If the wrong name is provided that does not match the passport, you are liable to pay for the name change fee. Additionally, please ensure that your child's passport expiry date is at least 3 months after our return date and organise a renewal in plenty of time before travel if necessary.

We will be holding an information evening where I will be able to update you with more detailed trip and travel arrangements. I will write to you again with details of this event. I will also create a SharePoint page for the students on the trip where I will post important information well in advance, so please encourage your child to view this and share it with you.

Thank you for supporting your child on this fantastic trip. If you have any questions, please do not hesitate to contact me via 01924 402202 or roxby@heckgrammar.co.uk.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Ross Oxby', written in a cursive style.

Ross Oxby

Subject Leader - History and Politics