HECKMONDWIKE
GRAMMAR SCHOOL

SAT/JDN

16 November 2026

Dear Parent/Carer

We regularly remind our students of the importance of reporting instances of bullying in order that this type of behaviour can be challenged effectively in school, and we wish to highlight this again as part of Anti-Bullying Week 2026.

Our school definition of bullying as contained in our Anti-Bullying Policy is; "behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally."

We are fortunate that bullying in our school is rare, but we recognise that we have a duty nonetheless to record all bullying incidents, our actions taken following an incident and the outcome, and to review whether the action taken has been effective.

As you may recall, in order to improve our practice, over the last three years we have asked all our students to complete a termly electronic Anti-Bullying Survey. It only takes a few minutes to complete, and provides a valuable insight into students' experiences. Following each survey, every student who reported a bullying incident was spoken to privately by a member of staff in order to enable us to take action which enabled those students to feel safer.

We are carrying out our autumn term survey in the week commencing 16th November 2026 in order to follow up our findings from earlier surveys. Students will be able to access this survey electronically on Classcharts.

Students can, of course, report bullying to any member of staff at any time. We also have a 'Report a Concern' button under the **Student Wellbeing and Personal Development** heading on our **Student Resources** intranet page. However, the survey enables us to offer another means by which students can privately report instances of bullying, and it also enables us to review the effectiveness of our actions. Where we need to make contact with parents or carers as a result of the survey, we will do.

I would be most grateful for parental support in encouraging students to complete the autumn term survey honestly and sincerely in order that we can use the findings to make our school an even safer environment for all our students.

Yours faithfully,



Simon Taylor

Assistant Headteacher